

***N. J. DIVISION OF HIGHWAY TRAFFIC SAFETY***  
***Territory 1 South Jersey***  
**Smooth Operator Mobilization**

**\*\*\*DAILY ACTIVITY REPORT\*\*\***

**POLICE DEPARTMENT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**OFFICER:(Print)**\_\_\_\_\_

**HOURS WORKED - FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_ **TOTAL O.T. HOURS:** \_\_\_\_\_

**Total number of summonses issued:** \_\_\_\_\_ **Vehicles Checked/Stopped:** \_\_\_\_\_

**Summonses issued during the Detail:**

**Speeding:** \_\_\_\_\_

**Reckless Driving:**\_\_\_\_\_

**Careless Driving:**\_\_\_\_\_

**Following Too Closely** \_\_\_\_\_

**Improper Passing** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_

**Failure To Observe Traffic Controls** \_\_\_\_\_ **Unlicensed Driver**\_\_\_\_\_

**Suspended License**\_\_\_\_\_

**Uninsured Motorist** \_\_\_\_\_

**Other Moving and Non-Moving:**\_\_\_\_\_

**Officer's Signature:** \_\_\_\_\_

**Reviewed by:** \_\_\_\_\_ **Rank:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**THIS FORM MUST BE COMPLETED BY EACH OFFICER FOR EVERY PROJECT OVERTIME DETAIL WORKED. THE ORIGINAL COMPLETED FORM FOR EACH OFFICER MUST BE SUBMITTED WITH THE SALARY EXPENDITURE DETAIL REPORT AS PART OF THE REIMBURSEMENT PROCESS.**